



Minutes of Meeting of January 6, 2010

Saratoga Fire Department

The Minutes were respectfully submitted by Raymond Rogoway, Secretary

***Attendees:***

- Ray Rogoway, W6RAR
- John Glass, NU6P
- Rob Vance, N6ROB
- Tom Carney, K6EU
- Bill Parsons, AF6AE (visitor)
- Betty Froess, W6BTY
- Ray Froess, W6ZF
- Don Steinbach, AE6PM
- Don North, AK6DN
- Zachary North, KJ6AQB
- Yin Shin, N9YS
- Dan Sturges, W6DIV
- Jim Yoke, KI6HKZ
- Christina Sand, WO1NDR
- Fabrizio Corno, KG6UOH
- Tony Loeb, AB6Q

The meeting having been duly noticed began at 7:35 p.m. and was called to order by Don Steinbach, president. There were introductions around the room.

***Old Business:***

***Election of Officers and Directors***

- A motion to ratify the election of new Officers and Directors, which action was taken at the December meeting, was made and seconded. The motion passed.

***Fire Department Antenna Agreement***

- A Memorandum of Understanding (MOU) has been signed by the Saratoga Fire District to permit SARA to install an HF antenna on the roof the of the Fire Department building. It is awaiting SARA's signature. Rob Vance, EC, or Don Steinbach, AEC, will sign the document on or about January 11, 2010.
- At the next regular meeting of SARA, an agenda item will be included to set a timetable for the installation of the HF antenna.

## ***New Business:***

### ***Minutes***

- The minutes for October and December 2009 were approved.

### ***Treasurer's Report:***

- Yin Shih report that there was no change since the last report.

### ***SVECS Breakfast***

- The SVECS Breakfast will be held on January 23, 2010.

### ***Emergency Coordinator's Report:***

- Rob Vance announced that there will be a County quarterly drill on January 23, 2010 from 1300 hours until 1600 hours. Rob will send out, via email, procedures for the drill. He may design our own drill, just for Saratoga. Rob described the SARA goals for the drill.
- The Emergency Coordinators Council will meet on January 14, 2010. Don Steinbach will attend.
- The County has redesigned the packet system for a multiple frequency approach in order to handle traffic from all the city EC's. The redesign requires that we upgrade Outpost in our computers. Christina Sand took on that task.

### ***Emergency Services Coordinator's Report:***

- Jim Yoke reported that access to the EOC during an emergency is a problem if the fire station is closed. The City of Saratoga has attempted to resolve that problem by providing a lock box and giving one key to Jim and having one key in the City Manager's office. If Jim is not available to open the building, a SARA member must go over to the City Manager's office and get the key.
- A discussion was held about on duty government employees being restricted from using ham radios during practices and drills. They are permitted use during an activation.
- Rob Vance was voted Volunteer of the Year by the Santa Clara County Emergency Managers Association. This is the fourth year a SARA member has won that award.
- There will be a joint Saratoga CERT/ARES drill in April of 2010.
- WestCERT No. 3 will be held on September 25, 2010 at West Valley College.
- Internet access in the Saratoga EOC should be working by January 15, 2010.
- Christina Sand announced that an IC300 course was available. She will provide information to the membership.
- The 8 week CERT training starts on 1/27/10 and runs until 3/13/10. It will be given on Wednesday nights or Saturday mornings.

- A discussion was held to hold a Technician License class immediately following the CERT training. A date of 3/20/10 was set. The class will be dependent upon sign-ups for the CERT class.

There being no program, the meeting was adjourned at 8:34 PM.