

Saratoga Amateur Radio Association

146.655 Mhz, -, 114.8 Hz

assisting the City of Saratoga
affiliated with the Amateur Radio Relay League
part of the Amateur Radio Emergency Service
and the Silicon Valley Emergency Communication System



Minutes of Meeting of the Board of Directors January 21, 2009

Location: Home of Fabrizio Corno

The minutes were respectfully submitted by Raymond Rogoway, Secretary

Attendees:

- Don Steinbach, AE6PM, President
- Rob Vance, N6ROB, Vice-President
- Yin Shih, N6YS, Treasurer
- Ray Rogoway, W6RAR, Secretary
- Fabrizio Corno, KG6UOH, Ex Officio and Host

A quorum being present, the meeting was called to order by Don Steinbach at 7:46 PM.

Old Business

Minutes

- The minutes from the September 22, 2009 Board of Directors meeting were approved.

IRS Tax Exemption Status:

- SARA has received a letter from the IRS designating SARA as a public charity under section 501(c)(3) effective August 4, 1995.

February 21, 2009 Technician Class

- The upcoming Technician class has four enrollees so far.
- A discussion was held about what to do about any surplus moneys from the upcoming class. A motion was made, seconded, and voted on to keep any surplus monies from the class. The motion passed 4 to 0.
- Yin Shih will assign teaching tasks and will notify the existing instructor group.

May 17, 2009 Technician Class

- The follow-up training for the May 17, 2008 Technician license class was never done. Don Steinbach will form a task group to complete this program.

New Business

EOC HF Antenna

- A discussion was held about the HF antenna for the EOC. No decision were made.

DSW Registrations

- A verification report of hams that are listed by the County as having County DSW cards was received. The list contains only eight names and does not appear to be up to date.

March 21, 2009 CERT/SARA Exercise

- The CERT/SARA exercise is scheduled for March 21, 2009. Jim Yoke is in need of lots of assistance in setting this up.

Emergency Response Plan

- The discussion of the Saratoga ARES/RACES handbook update was tabled.
- Don Steinbach discussed the Radio Communications Plan for CERT
- Jim Yoke is responsible for the Saratoga Emergency Communications Plan
- Rob Vance has obtained the Cupertino Handbook for CERT.
- Rob suggested the production of one document that would tell a communicator what to do in an emergency.
- It was suggested that we put our resources into developing one Emergency Communications Plan for Saratoga ARES/RACES which would include how we interface with CERT.
- Rob Vance will initiate developing an Emergency Response Plan for Saratoga.
- UHF repeater: A preliminary discussion of starting up a UHF repeater linked to the existing VHF repeater was held.
- EOC station startup instructions: Don Steinbach to do.
- EOC packet operation instructions: Christina Capurro Sand to do.
- Resource lists
 - SARA members – Yin to provide.
 - DSW badged members – Yin to provide.
 - CERT trained members – Don to provide.
 - MAC trained members – There are none in SARA

Business Cards

- Vista Print, which provides a limited supply of free cards, was suggested

Repeater Issues

- SARA net and interference: Rob Vance will investigate a mutual interference problem with an East Bay net. The possibility of changing the night for the SARA net will be discussed at the next general meeting

2M/440 Radio Equipment

- Ownership of the upgraded 2M/440 radio equipment which was purchased by Don was transferred to SARA. The Secretary will prepare a transfer of title document.

The meeting was adjourned at 9:27 PM.